House Rules of Kodokan

Hostel Kodokan hostel is to offer accommodations for those who have Judo training at Kodokan. All guests must adhere to these rules, respect the spirit of Kodokan Judo, observe good manners, and not make a nuisance to other guests.

Qualifications / requirements for hostel use:

1. Kodokan membership holders
2. For Judo training purposes such as attending regular training sessions, winter or summer courses, seminars, tournaments, meetings and the like.
3. Judo trainees for purposes other than the above
4. If there is a vacancy, it may be available for other purposes.

Room rates:

Single room (without bath) ¥6,600/night/person
Special single room (with bath) ¥8,800/night/person
Special twin room (with bath) ¥14,300/night/room
Dormitory room (without bath) ¥3,300/night/person
Convertible bed ¥3,300/night

Reservations:

We start accepting your reservations 3 months ahead of your desired dates of stay.
We may ask you to follow our instructions about room allotments if it is necessary after your reservation has been made.

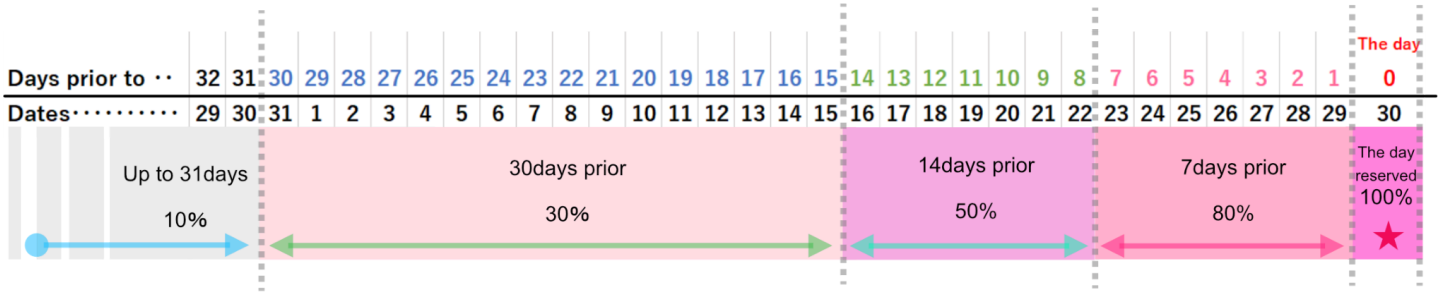
For reservations please, contact us at:
Kodokan General Affairs Department Post address: 1-16-30 Kasuga, Bunkyo-ku, Tokyo 112-0003, Japan
E-mail: hostel_manegement@kodokan.org

Cancellation Policy:

The hostel will charge the following cancellation fee as a general rule if you cancel your reservation;

- **Up to 31 days prior: 10% of total accommodation fee.**
- **30 days prior: 30% of total accommodation fee.**
- **14 days prior: 50% of total accommodation fee.**
- **7 days prior: 80% of total accommodation fee.**
- **On the day check-in: 100% of total accommodation fee**

Example:
If a room reservation is made on April 30 and subsequently cancelled, the following payment terms will apply: 10% up to 31 days(March 31) prior to the day, 30% from 30 days(April 30) prior to the day, 50% from 14 days(April 16) prior to the day, 80% from 7 days(April 23) prior to the day, and the full amount (100%) on the day of the reservation.



Hostel rules:

You are requested to read through and abide by the following.

- Persons under 18 years of age may stay at the hostel only when they are accompanied by a parent or an adult leader.
- The maximum period of stay is 3 months: special permission is necessary for a further extension.
- Please advise the General Affairs Department beforehand of your estimated check-in time. Our official check-in and check-out times are as follows: Check-in: between 3:00 p.m. and 10:00 p.m. (If necessary, guests can check in until 0 a.m.) Check-out: between 6:00 a.m. and 10:00 a.m.
- Please return your room keys to the security office on the basement upon check-out. You are to be charged with ¥5,000 for compensation in case of a lost key.
- Please pay your room charges by credit card through Internet in advance. If you cannot pay in that way, please pay the charges upon your arrival by cash in Japanese yen.
- Curfew: midnight Please use the basement entrance of the office building between 10:00 p.m. and midnight. The basement entrance is locked at 0:00 a.m. and is not open until 6:00 a.m.
- Visitors are only allowed in the 3rd floor lounge space before 10:00 p.m. Please do not invite someone into individual rooms or dormitory rooms.
- Please handle furniture and fixtures of the hostel room with care. The guest who causes damage to them on purpose or by accident will have to make full restitution for the damage.
- Please do not cause any nuisance to other fellow guests.
- Indoor smoking is strictly prohibited.
- Carrying easily inflammable and explosive objects into the room are prohibited.
- In case of fire, please report to the security office on the basement (ext. # 982). Evacuation route from your room is shown on the back of your door. Please make sure of the route upon check-in.
- Evacuation area in an emergency is in front of the police box at Kasuga-cho intersection.

Tips for your stay:

- Available time of shower rooms on the 3rd floor are as follows: 7:30 a.m. - 1:30 p.m. (please do not enter after 1:15 p.m.) 4:00 p.m. - 11:45 p.m. (please do not enter after 11:30 p.m.)
- There is no meal provided at the hostel. Cooking is prohibited except in the common kitchen on the basement floor. The kitchen is available from 6:00 a.m. to 2:00 p.m.

and from 4:00 p.m. to 10:00 p.m. Please pick up a kitchen key at the security office on the basement. When you use fire in the kitchen, please handle it with care.

- Coin-operated washing machines are available on the 3rd and 4th floors. A judo-gi drying room (dedicated to judo uniform) is also available. Please do not hung clothes in public areas. If you want to use a clothes rack, please ask at the security office. You may use coin-operated drying tumblers nearby the hostel.
- Please use public phones for making phone calls. There is a phone box in front of the hostel.
- Foreign exchange is available at Mitsubishi UFJ Bank between 9:00 a.m. and 3:00 p.m. on weekdays.
- Cash advance services of major international credit cards are available at ATMs of the post office in Bunkyo Civic Center Building (8:00 a.m. - 9:00 p.m. on weekdays/ 9:00 a.m. – 6:00 p.m. on Saturdays and Sundays) and at ATM of Seven Eleven nearby.
- Kodokan Shop is open from 12:00 a.m－6:00 p.m. (Monday through Friday. Concerning weekend and national holidays, please ask staffs)
- Towels are provided only in rooms with bath. Other amenity items are not provided.
- Bed making service is provided only for individual rooms (single/twin). For a stay longer than five days, a cleaning service will be provided on the third day, and every fourth day after that. (schedule may be changed) When you use a bed in a dormitory, please make a bed for yourself. Cleaning staffs will empty trash boxes.
- Free WiFi (wireless LAN) is available under the conditions shown below:
    - The WiFi is available only on the 3rd floor. No other floor's service is available.
    - Do not change the wiring or setting of the wireless LAN device.
    - Do not let other people use the ID or the password.
    - Do not lend or give them to anyone.
    - Do not use or provide any harmful program through the Wifi.
    - Kodokan is able to revoke the permission for the use immediately without prior notice if the user is considered as inappropriate.
    - Kodokan will not accept any liability for any loss resulting from the following:
        - Providing, delaying, changing, discontinuation or abolishment of the Wifi
        - Any loss of user data that is registered, provided or collected through the Wifi
        - Any damage of user's PC caused by computer viruses
        - Data corruption or leakage
        - Or any other damages that are related to the use of the Wifi

Ver.2024.12.27